

**NORTH OKANAGAN
MINOR HOCKEY ASSOCIATION
POLICY MANUAL**



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POLICY MANUAL / CONSTITUTION STATEMENT

PURPOSE

The purpose of this policy manual is to act as a source of information that is to be used by the Executive, Parents, Managers, Coaches, and Players. This is the document that outlines the rules by which North Okanagan Minor Hockey Association operates.

The policy manual supplements the by-laws that are in effect pursuant to the Society Act of the Statutes of British Columbia. It is anticipated that the Executive of North Okanagan Minor Hockey will keep the policies updated. Original copy is to be kept in NOMHA main office. All changes and amendments must be added to the manual; no handwritten notations will be accepted.

MINOR HOCKEY IN GENERAL

Hockey is governed nationally by Hockey Canada, provincially by BC Hockey, regionally by the Okanagan Mainline Amateur Hockey Association (OMAHA), and finally, locally by North Okanagan Minor Hockey Association.

There are four streams of hockey, Initiation, Recreational, Competitive and Program of Excellence.

U7, U9, U11 (INITIATION, NOVICE, ATOM)

These programs are designed for beginners ranging in age from five to ten. They progress at different rates. The emphasis is on enjoyment and skill acquisition. The objectives are to have fun, stimulate interest in hockey and a desire to continue participation, develop basic hockey skills, obtain a sense of achievement, promote physical fitness, introduce players to the concepts of cooperation, sportsmanship, and leadership, encourage initiative, and prepare players for further participation. In NOMHA this hockey is known as U7 (Initiation), U9 (Novice) and U11 (Atom).

RECREATIONAL

This program is the type of hockey played by most amateur players. It is fun hockey with the emphasis on fitness, relaxation and fellowship while continuing to develop team and individual skills. The objectives are to provide a game to fit the needs of the participants, be

open to all ages, allow players equal ice time, de-emphasize the importance of winning, allow enjoyable participation for the fun aspect, assist in an individual's physical development and create a social environment. Recognizing within this hockey environment a personal commitment to a team is required. In NOMHA this hockey is known as Recreational and begins at Atom.

COMPETITIVE

This program is designed for players who have the desire and ability to play at a high level of competition and who are willing to invest a reasonable amount of time in on and off-ice training.

This type of hockey can begin at the U11 (Atom) level. The objectives are to achieve a degree of excellence, according to the players' interest and potential, provide an opportunity for achievement in an enjoyable and self-fulfilling environment, and provide an opportunity to progress at a high level of competition, e.g. Program of Excellence, stimulate development both from an individual and overall sport point of view. In NOMHA the introduction to competitive hockey can begin at U11 (Atom). This hockey is known as U11 Development.

PROGRAM OF EXCELLENCE

This program is designed for players who have special talents. The objective is to produce the best players possible to compete successfully in International Hockey. Locally, this type of hockey is known as the "under 16 and 17" and is provided and controlled by BC Hockey.

SECTION 1 - OBJECTIVES AND PHILOSOPHY OF NOMHA

1.1 Fundraising

No NOMHA Member is permitted to raise funds on behalf of NOMHA without written permission from the executive. Donations of less than \$100 can be solicited from local businesses for special events, including Tournaments, provided that (a) the executive is notified and (b) a written letter of thanks is returned to the business within 30 days of the donation.

1.2 Purposes

The purpose of the North Okanagan Minor Hockey Association as outlined in the Constitution and By-laws registered pursuant to the Society Act are:

- a) To foster, improve and perpetuate the playing of the game of hockey, and to encourage sportsmanship and good citizenship in all members of NOMHA.
- b) To ensure that minor hockey is played in accordance with the playing and registration rules as laid down by NOMHA, BC Hockey and Hockey Canada.

1.3 Goals

NOMHA recognizes, supports, and provides an avenue for players to participate in hockey as outlined by Hockey Canada. NOMHA does not provide hockey to produce Junior or National Hockey League players; but believes that these levels of hockey are reached as a result of solid hockey programs of development. Parents are advised that if they have objectives for their youngsters beyond that provided by NOMHA they are to look to an organization outside NOMHA

1.4 Reasons for Playing

NOMHA recognizes that players participate for a variety of reasons which may differ from one individual to another. NOMHA will attempt to satisfy as wide a range of people as possible while maintaining the integrity of NOMHA as expressed in this document.

NOMHA will attempt to provide an equitable opportunity for every player regardless of ability or financial situation to play hockey. NOMHA reserves the right to determine at what level each player will participate.

NOMHA intends to provide continuity from year to year with all teams and divisions working cooperatively to the benefit of the total hockey program within the association.

The executive of NOMHA reserves the right to revoke the membership of an individual or individuals.

1.5 Association Logo and Artwork

Team clothing representing NOMHA must be approved by the Executive and must conform to the approved colors and styles as set out from time to time by the Executive. Only the official NOMHA logo and cresting may be used. Please send your requests for approval to secretary@nomha.com

Any style or brand of clothing may be chosen, but only the official colors of our Association can be used. The emphasis is on displaying a recognizable color and logo scheme that easily and proudly identifies the player with the NOMHA organization.

Team names, player names and Jersey numbers may be added to the clothing as appropriate, however, the official NOMHA logo must be included on all clothing articles. Examples of clothing articles that may be approved are, but not limited to, jackets, hoodies, caps, toques, warm-up pants and T-shirts.

Approved clothing designs can be tendered out to clothing supply companies each year for cost efficiencies by buying in volume for one or more teams, and NOMHA recommends that items be purchased from local suppliers whenever possible. Individuals are responsible for the costs of the clothing they purchase, although teams may decide to coordinate their purchases through a team representative and may also be permitted to use approved fund raising to subsidize the costs of their purchases.

Details:

Official colors: purple, white, black, silver/grey

Official NOMHA logo: Knights logo only.

SECTION 2 - ORGANIZATIONAL STRUCTURE OF NOMHA EXECUTIVE

2.1 NOMHA Executive

The Executive of NOMHA governs the association and all activities within it. Any matter not covered by our by-laws and / or in this policy manual remains subject to the approval of the Executive.

2.2 Executive Structure

The Executive consists of the President, Vice-President(s), Secretary, Treasurer, Immediate Past President, Registrar, Equipment Manager, Head Coach(s), Referee in Chief, Ice Ambassador, Tournament Coordinator, and Risk Manager. The term of office for all executive positions is two years and all members in good standing and Life Members of the association are eligible for election. All Executive members must sign the NOMHA Oath of Office. Currently the Ice Ambassador and Past President do not hold a vote.

2.3 Criminal Record Check

All members of the Executive, Coaches, Assistant Coaches, Safety Persons and Managers must submit to a Criminal Record Check through the R.C.M.P. The Risk Manager in consultation with the President is authorized to impose restrictions deemed necessary. The Risk Manager shall ensure that all Criminal Record Checks are completed and submitted with reports of the same to the executive. The purpose of this search is to ensure that no crimes against children have been committed.

All persons involved with the athletes and Teams must have completed a “Respect in Sport” course as directed by BC Hockey. Adult referees living within the boundaries of NOMHA and refereeing for NOMHA will also have to complete a Criminal Record Check.

2.4 Appointment of Officials

The President and or the Executive may appoint Officials to assist in the operation of NOMHA. These Officials shall carry out the directives of the President or of the Executive and participate at Executive meetings in an advisory capacity. Executive members may be appointed as Officials and carry out the duties as prescribed by the President and or the Executive.

2.5 Duties of Officials

Duties and responsibilities of Executive and Officials are outlined in the appropriate sections of the Policy Manual.

2.6 Executive Conflict of Interest

Conflicts of Interest must be avoided wherever possible to ensure the credibility and integrity of the Executive.

2.7 Conflict of Interest Guidelines

A conflict of interest may arise when a member of the NOMHA Executive or a NOMHA appointee:

- a) is involved as a member of or holds a position on an amateur team, league or association within or outside of NOMHA, or
- b) is receiving remunerations of any amount for any Positions on another amateur team, league or association, and
- c) is called upon to decide an issue that directly or indirectly affects the interest of such amateur hockey team, league or association.

d) A conflict of interest may also arise when a member of NOMHA Executive or NOMHA appointee is able to benefit from decisions of the NOMHA Executive.

2.8 Conflict of Interest Procedures

When a conflict arises, the Executive member / appointee:

- a) shall immediately notify the NOMHA President and
- b) shall not participate in discussion and shall withdraw when any item is being discussed by the executive or any of its committees unless the President or his designate approves such participation / discussion because it is in the best interests of the Association and its members, and such participation / discussion is consistent with the Executive Oath of Office.

Each elected member shall provide the President of NOMHA with a disclosure form (Section 13 of this manual) indicating their involvement, their spouse's involvement and their resident children's involvement with NOMHA leagues, teams. This involvement could be as an Executive Member, Coach, Manager, Player, or Official.

2.9 Coach Selection

The Executive shall have a Coaches Selection Committee that is responsible for interviewing and making recommendations on the selection of Coaches and Assistant Coaches. Only after the recommendations have been approved may such appointments be made public. All applicants shall be given an interview. The Coach Selection Committee shall also select three (3) people to join the Competitive Player Evaluation Team to assist in the selection of Rep Players. The Coach Selection Committee shall consist of the President, Vice-President, and the Head Coach. In cases where one or more of the above people cannot participate due to conflict of interest, as outlined in 2.8, or unable to attend, another committee member or members may be appointed. The decision of the Coaches Selection Committee is final.

2.10 Team Positions

The selected coaches working in conjunction with the appropriate executive member will ensure that all team positions are filled with qualified individuals.

2.11 Directors and Bylaws

All Directors (Executive Members) are subject to the by-laws of the Association and the policies of NOMHA as governed in this manual.

2.12 Presidential Designate

The President or his / her designate shall carry out duties of any director in their absence.

SECTION 3 - DUTIES OF THE EXECUTIVE

(Society Act)

A director of a society shall act honestly and in good faith and in the best interests of the society, and exercise the care, diligence and skill of a reasonably prudent person in exercising his/her powers and performing his/her functions as a director.

3.1 Duties of the President and Vice-President

3.1.1 President & Vice-President: Chief Executive Officer

(By-law) The President is chief executive officer of the Association and shall supervise the other officers in the execution of their duties.

3.1.2 President & Vice-President: Meetings

(By-law) The President shall preside at all meetings of the Association and the Directors.

3.1.3 President & Vice-President: Appointments

The President may appoint Executive members or members of the Association to carry out specific tasks or gather information on issues or matters to be presented to the Executive.

3.1.4 President & Vice-President: Absence of President

(By-law) The Vice-President shall carry out the duties of the President during his absence.

3.1.5 President & Vice-President: Disciplinary Committee

The Vice President shall serve on the Disciplinary Committee unless a conflict (2.7) exists at which time where another executive member will be appointed.

3.2 Duties of the Secretary

3.2.1 Secretary: Executive Changes

Notifies BC Hockey and Okanagan Mainline Amateur Hockey Association offices of any changes in the Executive.

3.2.2 Secretary: Filing

Files the report of the Annual General Meeting within 30 days to the Registrar under the Societies Act.

3.2.3 Secretary: NOMHA Meetings

a) Make arrangements for meeting rooms at the beginning of each term for the year including special meetings or changes that may occur from time to time. Notifies Executive and Division Directors via email as to date, time and place of meetings.

b) Ensures that the Executive has a copy of the agenda before the monthly meeting.

c) Attends Executive meetings. Takes copies and circulates copies of all minutes of all meetings. Ensures copies go into Archives.

3.2.4 Secretary: District and Region Meetings

Attends the Okanagan Mainline meetings and BC Hockey Annual General Meeting Convention, as required.

3.2.5 Secretary: Correspondence

a) Responds to correspondence received as required and forward correspondence to appropriate executive members to deal with.

3.2.6 Secretary: Policy Manual

Updates the NOMHA Policy Manual as revisions occur. Ensures executive members receive revised copies.

3.2.7 Secretary: Supplies

Orders stationery, office supplies envelopes, as required.

3.2.8 Secretary: Other Duties

Attends to other duties as may be required by the Executive.

3.2.9 Secretary: Transition

Upon retiring, ensure new secretary has archive minutes.

3.3 Duties of the Treasurer

3.3.1 Treasurer: Financial Records

Responsible for maintaining a proper set of books or computer software to record the financial transactions of the Association.

3.3.2 Treasurer: Financial Reports

Provide a financial report at each Executive meeting and a financial statement at the Annual General Meeting.

3.3.3 Treasurer: Payments & Mail

Submit payments on behalf of the Association for Association Expenses including the Ice Rental advance in October and again after Christmas to ensure association gets appropriate discount on ice rental from Armstrong / Spallumcheen Parks and Recreation Commission.

Picks up or makes arrangements to pick up correspondence from post office once a week and attends to payment of the post office box rental when due.

3.3.4 Treasurer: Transition

Give assistance to the new Treasurer upon retirement to ensure adequate understanding of the current financial affairs of the Association are in place.

3.4 Duties of the Ice Ambassador

3.4.1 Ice Ambassador: Attend OMAHA Scheduling Meeting

Attend the OMAHA Scheduling meeting on the third or fourth weekend in September for scheduling of Rep Teams. Time commitment approx. 10 am to 3 pm. Mileage and Meals will be paid for by the Association at the current BC Hockey rates.

3.4.2 Ice Ambassador: Practice and Game Schedules

Put together practice and game schedules for teams in the Association around the Rep Schedules in the following manner. Weekly practice times shall not exceed 1.5 hours per slot.

Time allocation for Games:

U7 – 1 hour	U9 – 1 ¼ hours
U11 Rec – 1 ½ hours	U11 Dev – 1 ½ hours
U13 Rec – 1 ½ hours	U13 Rep – 2 hours
U15 Rec/Rep – 2 ¼ hours	U18 Rec/Rep – 2 ¼ hours

3.4.3 Ice Ambassador: Ice Time Allocation

Allocate ice time for Rep Tryouts, Conditioning Camps, power skating, and goaltending clinics as required.

3.4.4 Ice Ambassador: Payment

Arrange for a payment of \$10,000.00 with the treasurer in advance to Armstrong Parks and Recreation Dept. to ensure the Association receives an approximate 5% discount on ice cost till Christmas and make arrangements to do the same for the remainder of the season where a refund or another payment will be made by the treasurer if applicable.

3.4.5 Ice Ambassador: Cancellations

Ensure that any cancellations of ice times are in accordance with the requirements of Recreation Commissions. Ensure that when an ice time is cancelled by a coach that she / he is reminded to cancel the referees if they have been booked. Try and find another team in the association to take the cancelled ice time.

3.4.6 Ice Ambassador: Fair Allocation of Ice Time

A system of rotation must be used to ensure all teams have an equal opportunity to secure additional ice, unless the team in the Rotation has a previously scheduled game. This rotation must be documented to avoid disputes within the association with regards to ice allocation.

3.4.7 Ice Ambassador: Post Weekly Schedules

Weekly schedules for ice are posted on the NOMHA Website or in the arenas in advance to help inform membership of ice times. The posting will be made by the executive member in charge of maintaining the website information.

3.4.8 Ice Ambassador: Ice Distribution Among Rinks

Attempt to evenly distribute Rec and Rep games between both arenas in Armstrong and Enderby where possible.

3.5 Duties of the Registrar

3.5.1 Registrar: Timely and Orderly Registration Process

Responsible for ensuring that the registration of the association members is done in a timely and orderly manner.

3.5.2 Registrar: Rates

Ensure that current registration rates are within rates that reflect the cost of providing hockey for the membership. Changes to these rates must be approved by the NOMHA Executive.

3.5.3 Registrar: Forms

Update registration form and provide the information and guidelines for the website manager to upload to the website so that members can download registration forms.

3.5.4 Registrar: Member Records to Executive

Ensure accurate records of membership exist for NOMHA with the names and contact information of its members, and provide a copy to the President, Risk Manager, Head Coach and Team Head Coach of their individual teams along with all pertinent contact information.

3.5.5 Registrar: Need for Financial Assistance

Provide information in confidence to NOMHA President of players who may require financial assistance or are delinquent in their account by November 30th of the current season. The President or a designate will attempt to secure financial assistance for families who have exhausted all the individual programs like “Kids Sport” and similar programs from local service groups or individuals where possible.

3.5.6 Registrar: Coaches and Other Team Personnel

Ensure that all Coaches, Trainers, Managers, and Team Personnel are properly registered and insured prior to being on the ice.

3.5.7 Registrar: Rep Tryout Lists

Set up and provide lists to the President or designate for Rep Tryouts and conditioning camps.

3.5.8 Registrar: Rep Cards

Establish with the Risk Manager dates and times for signing rep cards or other Association documents for Teams and report those dates to the secretary for circulation to the executive.

3.5.9 Registrar: HCR Records

Enter all members / Teams in computer HCR (Hockey Canada Registry) database as outlined by Hockey Canada and BC Hockey.

3.5.10 Registrar: HCR Cards

The Registrar shall oversee carding and de-carding players using the HCR (Hockey Canada Registry). All players being carded or de-carded must have prior approval from NOMHA President and or Head Coach.

3.5.11 Registrar: Attend District and Region meetings

Attend seminars at BC Hockey AGM in June and OMAHA in August or September.

3.5.12 Registrar: Website

Update website, as required. (this duty may be completed by another executive member)

3.5.13 Registrar: Pictures

Organize team and individual pictures for the entire association. (this duty may be completed by another executive member)

3.5.13 Registrar: Transition

Provide records at their time of retirement so that the new Registrar has a clear picture of registration requirement and is able to contact previous members.

3.6 Duties of the Head Coach

3.6.1 Head Coach: Coach Certification

Makes arrangements for the National Coaching Certification Program clinics to be held within North Okanagan Minor Hockey. It is mandatory for coaches of the NOMHA to meet or exceed all Hockey Canada, BC Hockey minimum coaching requirements to coach.

3.6.2 Head Coach: Coach Selection Committee

Participate in the Coach Selection Committee for the selection of Coaches. (refer to 2.10).

3.6.3 Head Coach: Programs

Coordinates BC Hockey and Hockey Canada programs within NOMHA.

3.6.4 Head Coach: Coach Mentorship

Evaluates, provides assistance and advice, and supplies reference materials to coaches if requested.

3.6.5 Head Coach: Recreation Player Evaluation

Assists with recreational player evaluation (refer to 5.7).

3.6.6 Head Coach: Coach Development Programs

Develop programs to ensure development of Coaches within NOMHA.

3.7 Duties of the Tournament Coordinator

3.7.1 Tournament Coordinator: Rates

Proposes rates for executive approval and organizes all tournaments for all divisions in the Association. This includes game format.

3.7.2 Tournament Coordinator: Fundraising

No Team/Parent or NOMHA Member is permitted to solicit any businesses for donations for tournaments or any event without the expressed permission of the NOMHA Executive in writing.

3.7.3 Tournament Coordinator: Ice

Work with Ice Ambassador to book adequate amounts of ice for pre-determined tournament format approved by the Executive.

3.7.4 Tournament Coordinator: Formats

Provide recommendations to the Executive for the format of each tournament. Final decisions on tournament formats are the responsibility of the Executive.

3.7.5 Tournament Coordinator: Rules

Ensure Referee in Chief has a copy of the tournament game times and all tournament rules that are in addition to BC Hockey or Hockey Canada Rules.

3.7.6 Tournament Coordinator: Sanctions

Prepare BC Hockey Tournament Sanction Forms and process the forms with the BCAHA so they are listed on the BC Hockey website paying particular attention to out of Province, International, and out of level sanctioning Tier 1, 2, 3, 4, and Female.

3.8 Duties of the Referee in Chief

3.8.1 Referee in Chief: Assignments for Officials

Responsible for assigning the Referees and Minor Officials for all Local League games.

3.8.2 Referee in Chief: Coordination with BC Hockey & OMAHA

Responsible for the coordination with BC Hockey and OMAHA District Referee-in-Chief for assignment of Referees for OMAHA Representative games.

3.8.3 Referee in Chief: Rules & Regulations

The Referee in Chief shall be the advisor to NOMHA on all matters pertaining to rules & regulations.

3.8.4 Referee in Chief: Clinics

Recommend and organize Referee Clinics as required and by the Executive of NOMHA.

3.8.5 Referee in Chief: Other Duties

Carry out other duties as assigned by the NOMHA President.

3.8.6 Referee in Chief: Transition

Give assistance to the new Referee in Chief upon retirement to ensure adequate understanding of the current hockey official affairs of the Association are in place.

SECTION 4 – ORGANIZATIONAL STRUCTURE OF DIVISIONS

4.1 NOMHA's Responsibilities

NOMHA attempts to provide minor hockey opportunities at all levels of minor hockey as defined by BC Hockey (i.e. U7, U9, U11, U13, U15, and U18), recognizing that registration numbers will determine the number of teams (if any) that can be offered at any level.

For all divisions and teams, NOMHA recognizes its responsibility to move players and/or take other actions from time to time to provide hockey opportunities for all our members and comply with requirements set out by BC Hockey and the OMAHA.

For all divisions and teams, NOMHA's overall philosophy is to provide an environment that is consistent with player development guidelines provided by Hockey Canada for recreational and representative hockey, while also considering the unique needs of our members and players.

4.2 U7

Emphasis on fun and skill development while fostering mutual respect.

Training Environment consistent with Hockey Canada guidelines.

Scoreboard will not be used.

Individual players are limited to a maximum of three goals per game.

Coaches shall ensure that ALL players are offered the opportunity to play forward, defense & goal.

Maximum 20 games per season beginning after December 1 and depending on ice availability.

Game ice size will be governed by the regulations set by BC Hockey and Hockey Canada.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.3 U9

Emphasis on fun and skill development while fostering mutual respect.

Training Environment in line with Hockey Canada guidelines.

Scoreboard will not be used and there are no league standings or team & individual stats kept.

Coaches shall ensure that ALL players are offered the opportunity to play forward, defense & goal.

Maximum 30 games per season, depending on ice availability.

Game ice size will be governed by the regulations set by BC Hockey and Hockey Canada.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.4 U11 Recreational (House)

Emphasis on fun and skill development while fostering mutual respect.

Training Environment in line with Hockey Canada guidelines.

Okanagan North U11 Super League competition.

Coaches shall ensure that ALL players are offered the opportunity to play forward, defense & goal.

Travel as designated by the Okanagan North U11 Super League or within 150 km road mileage.

Maximum 40 games per season depending on ice availability.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.5 U11 Development

An introduction to competitive hockey with an emphasis on fun and skill development while fostering mutual respect.

Training Environment in line with Hockey Canada guidelines.

Okanagan Mainline U11 Development League competition.

Travel as designated by the OMAHA District U11 Development League or within 150 km road mileage.

Maximum 40 games per season depending on ice availability.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.6 U13 Recreational (House)

Emphasis on recreation, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

Okanagan North U13 Super League competition.

Travel as designated by the Okanagan North U13 Super League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.7 U13 Rep

Emphasis on competition, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

Okanagan Mainline U13 League competition.

Travel as designated by the OMAHA District U13 League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.8 U15 Recreational (House)

Emphasis on recreation, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

Okanagan North U15 Super League competition.

Travel as designated by the Okanagan North U15 Super League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.9 U15 Rep

Emphasis on competition, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

OMAHA District U15 League competition.

Travel as designated by OMAHA District U15 League or within 250 km road mileage.

Maximum 45 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.10 U18 Recreational (House)

Emphasis on recreation, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

Okanagan North U18 Super League competition.

Travel as designated by the Okanagan North U18 Super League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.11 U18 Rep

Emphasis on competition, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

OMAHA District U18 League competition.

Travel as designated by the OMAHA District U18 League or within 250 km road mileage.

Maximum 45 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.12 U15 Female

Emphasis on competition and recreation, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

OMAHA District U15 Female League competition.

Travel as designated by the OMAHA District U15 Female League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.13 U18 Female

Emphasis on competition and recreation, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

OMAHA District U18 Female League competition.

Travel as designated by the OMAHA District U18 Female League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.14 Juvenile

Emphasis on competition, fostering mutual respect & encouraging each player to be the best they can be.

Training Environment in line with Hockey Canada guidelines.

Okanagan Mainline Juvenile League competition.

Travel as designated by the Okanagan Mainline Juvenile League or within 250 km road mileage.

Maximum 40 games per season.

In exceptional circumstances, NOMHA President, Head Coach or Vice-President in writing may approve variations outside these guidelines.

4.15 Player Evaluation in Recreational Hockey

Players are assessed according to their skill level by Head Coach & Team Coaches and from time to time by other personnel. Considering family situations and carpooling needs, the different Recreational teams are filled with the appropriate number of players. Teams must not be divided into the communities of Enderby and Armstrong. The Association reserves the right to incorporate new methods for team selection to streamline the selection process of players for teams.

4.16 Player Evaluation in Competitive (Rep) Hockey

Player Selection for Rep Teams is carried out by the “Competitive Player Evaluation Team” which will normally consist of the following: Head Coach, Team Coach, and up to three (3) people selected by the Coach Selection Committee (refer to 2.10).

Player evaluation will be developed by the Head Coach based upon Hockey Canada guidelines.

Compiling of the overall evaluations will be done at the completion of the tryout period. Players’ test results can be requested by the parents of the child, but may not include the Association’s final rating. The Coaches will be permitted to make suggestions on the overall selection.

It is the objective of NOMHA to provide strong Rep teams every year and as such the Player Evaluation Team is to select the strongest players available. In addition, coaches are to encourage players to be devoted to team play, skill development, total effort, sportsmanship, and respect for officials and competitors. Individual records will be destroyed at the end of the current playing season.

4.17 Tier 1, Tier 2, Tier 3, Tier 4 Classification

No team will play in a higher classification without approval of the Coach Selection Committee and the Executive. Substantial proof that teams would be competitive at a higher level prior to the start of the season must be provided prior to reclassification.

SECTION 5 - OPERATIONAL POLICIES

5.1 General

All players must be registered and paid in full or on a payment plan approved by the executive and have completed medical forms via the online system with NOMHA prior to participating in any on or off-ice activity.

5.2 Refunds

NOMHA will not issue refunds after December 1st. Up to that time, refunds are calculated based on \$100.00 administrative fee and prorated refund. The Executive reserves the right to close off registrations.

5.3 Players from Other Associations

NOMHA will accept any new player who has moved from another association provided that the requested team is not full, and they register with full payment. Players must provide all requested documentation for transfer approval prior to going on the ice.

5.4 Sanctioned events

Hockey Canada Insurance Program covers Hockey Canada/Branch Sanctioned events where only registered members are involved. These events include league games, sanctioned tournaments and scheduled practices. Any activities outside these events require "Special Event Sanctioning". Until such time that a "Special Event Sanction" has been approved the activity will not be covered under Hockey Canada's Insurance Program

5.5 Players on the Ice

No player shall be allowed on the ice until a team official is in attendance with visual control on or at ice level and approval is given by that individual to go on the ice. This applies to ALL levels including rep.

5.6 Tournament Limits

All teams and players are limited to 3 tournaments per year (2 away and 1 home). It is advised that the 1 away tournament is within driving distance and 1 away tournament requires overnight accommodations. Approval for any additional tournaments or exceptions to this policy must be requested by completing the “Additional Tournament Request Form” available from NOMHA and submitted to the NOMHA President or Executive for approval.

5.7 Select Teams

Select teams and all-star teams are not permitted within any division. If it becomes necessary due to injury or sickness to supplement a team to fulfill a previous game or tournament commitment, the Head Coach in consultation with the President and Division Director shall assign such players as deemed necessary without "stacking" the team or interfering with league commitments. Otherwise, the game should be cancelled.

5.8 Borrowing Equipment

Unless approval is given by the Equipment Manager, President or Executive, NOMHA does not lend equipment to private individuals or groups.

5.9 Players in more than one Division

No player may play in two different divisions without approval of NOMHA President and Head Coach.

5.10 Insufficient Registrations / Releases

If it is determined by the executive that there are insufficient registrations or lack of ability to complete a team in any Rep division (U13, U15 and U18) and other suitable arrangements cannot be made; player releases will then be issued to any players wishing to transfer as per Hockey Canada guidelines. Atom Development is not a Rep team.

5.11 Affiliate Players (AP's)

An Affiliate Player (AP) cannot play without permission of the President, Head Coach; his / her team Coach, and parents.

5.12 Managers and Sponsorship

Team managers shall make every effort to acknowledge their team sponsors by using their complete name by publicizing game results in local media.

5.13 Reporting of Injuries

In the event of an injury, a Hockey Canada injury report must be completed and forwarded to the Risk Manager. The injury report must be submitted to the NOMHA Risk Manager as soon as possible or at least within 30 days of the injury. NOMHA must submit to BC Hockey any potential claims within 90 days of the injury. Any claims made to BC Hockey after 90 days of the injury will not be processed.

5.14 Player Movement

No player movement can take place without approval of NOMHA President, Head Coach and Vice-President. This must take place before any discussion between parents & players. If approved, the parents of said player must be consulted before discussions take place with player.

5.15 Report of Serious Penalties to NOMHA President

All serious penalties must be reported immediately to the President. The executive reserves the right to impose additional disciplinary action.

5.16 Discipline and Discipline Committee Structure

All other disciplinary issues, including incidences of checking from behind and checking to the head will be dealt with by the Disciplinary Committee, as defined in the Membership Code of Conduct.

5.17 Game Sheets

Electronic game sheets will be completed for all home games, whether exhibition, league, tournament, or playoffs, the day of the game. If the electronic game sheet is not working or not being used, game sheets for all home games, whether exhibition, league, tournament, or playoffs, shall be sent to the Okanagan Mainline District Director as per OMAHA regulations. One copy to each teams' Head Coach. The 4th copy should be held by the team manager, the executive may request to see the game sheet copy.

5.18 Team Uniforms

Uniforms shall be given out and collected at each game and be washed on a regular basis by a designated person. Players are expected to take good care of Association Jerseys.

5.19 Hockey Canada Code of Ethics

Coaches shall ensure that all team officials and players will follow the signed Hockey Canada Code of Ethics.

5.20 Player Suspensions by Coach

For Disciplinary Action see Code of Conduct Addendum.

5.21 Accidental and Willful Damage

Accidental damage will be reported to the Risk Manager and Arena Staff to solve with the team. Resolution at the team level – Division Director should retain written record of incident and forward a copy of same to the NOMHA Secretary. Willful damage resolution as per the Code of Conduct.

5.22 24 Hour Rule

A 24 hour "cooling off" period is mandatory for all parents before discussing any complaints or incidents involving Players, Team Officials, and or Referees. All unresolved complaints must be submitted in writing to NOMHA President using the NOMHA Complaint form provided by NOMHA.

5.23 Zero Tolerance of Drugs and Alcohol

NOMHA will have zero tolerance with any of its members using illegal drugs. Furthermore, NOMHA supports and adopts the BC Hockey Drug and Alcohol Policy.

5.24 Hazing

NOMHA will not tolerate any form of initiation or hazing rituals.

SECTION 6 - COMPETITIVE HOCKEY

6.1 Coaching and Applications

All people interested in coaching a Rep team must complete a coaching application outlining qualifications, experience, personal hockey philosophy and references.

6.2 Managers of Teams

The team manager handles off ice activities and acts as a liaison between parents and coaches.

6.3 Coaches Solicitation of Players

Coaches shall not solicit players that do not display an interest in playing rep hockey. All players shall be selected from the tryout sessions. Coaches who wish to select players

from the Recreational (House) ice sessions must first consult with the NOMHA President, and Head Coach and then seek the permission of the player's parents.

6.4 Cuts for Rep Teams

All cuts shall be made by the Player Evaluation Team.

Final cuts for Competitive Hockey teams shall be made no earlier than the last REP tryout and no later than the second Monday in October. The coach (es) and at least one other person (if required) from the Player Evaluation Team shall explain in person to each and all players as to why the player is being cut ('Released').

6.5 Carded Players

All players must be carded through the Registrar and there shall be a minimum of twelve players carded one week prior to the first Okanagan Mainline League game. The balance of the cards, if fewer than 19 players are carded, can be used to card players for reasons of illness, injury or discipline. Coaches are encouraged to carry more than their minimum number of players.

6.6 Carded Players Playing Times

All carded players are to be dressed for all games and are to be played fairly. It is also recognized that there will be occasions where power play and penalty killing units may be necessary, but NOMHA would suggest that all players should learn to play on a power play or in a penalty kill situation as part of their development.

6.7 OMAHA Schedule and Fines

Rep teams play in the Okanagan Mainline Association League and are committed to play a set schedule. The individual team is responsible for any fines levied by Okanagan Mainline due to a game commitment not being fulfilled or late score sheets.

6.8 Respectable Dress

Respectable dress must be worn by all coaches, assistant coaches, managers & players.

SECTION 7 - APPEALS PROCEDURE

7.1 Appeals Committee

The Appeals Committee is a committee that is comprised of a total of 5 persons including the Vice President and three or four other selected people. This is not restricted to members of the NOMHA Board.

7.2 Right to Appeal

Any member may appeal any suspension or decision of the Disciplinary Committee. Any appeal must be in writing to NOMHA Secretary, secretary@nomha.com or hand delivered to the NOMHA Secretary. Outlining all particulars pertaining to the case and shall be accompanied by cash or certified cheque in the amount of \$200.00, payable to NOMHA. An appeal must be submitted within seven days from the date of notice of suspension or decision of a ruling.

7.3 Timeframe for Appeals

The appeal shall be dealt with by the Appeals Committee within seven days of receiving complete information. When the appeal is granted, all pertinent information on which the original ruling was made, shall be available to the appealing individual(s), at least 3 days prior to appeal hearing.

7.4 Rulings by the Appeals Committee

When an appeal is filed, there will be no stay of any suspension imposed which is the subject of the appeal. All suspension will be in effect.

If the ruling of the Appeals Committee is upheld, the \$200.00 shall be kept by the NOMHA. If the ruling is modified or dismissed the \$200.00 will be returned to the individual(s) appealing.

SECTION 8 - ABUSE AND HARASSMENT POLICY

8.1 Abuse and Harassment Committee

The Abuse and harassment Committee is a committee that is comprised of a total of 2 persons appointed from NOMHA Board.

8.2 Recreation for Children

It is the position of NOMHA that Hockey under its jurisdiction is considered as “Recreation for Children” with that in mind all complaints of abuse and harassment will be dealt with by the association executive in the following manner.

8.3 Neglect, Physical / Sexual Abuse

All disclosures of Neglect, Physical Abuse and or Sexual Abuse will be immediately turned over to Local Police / Child Protection for investigation.

8.4 Allegations of Inappropriate Conduct

The person(s) the allegations are directed towards will be removed immediately for the protection of the players and themselves until the completion of the review. At this time the person(s) may be reinstated or removed from the team and or association at the discretion of the NOMHA Executive committee.

8.5 Disclosures

All disclosures of Harassment and Verbal Abuse and Bullying will be immediately reviewed (within 5 working days). If the allegations are considered of a minor nature and or an isolated incident, then this matter may be resolved by meeting with the person(s) involved and an appropriate course of action can be outlined by the Abuse and Harassment Committee. All individuals involved will be required to provide a handwritten statement with all the pertinent details outlined regarding the incident.

8.6 Seriousness of Allegations

If the allegations are considered to be of a serious and or repetitious in nature, then the Abuse and Harassment Committee shall review all pertinent information surrounding the disclosures. These people preferably will not have children involved with the team involved in the review. This review will be completed as quickly as possible with a list of recommendations being submitted to the executive. The recommendations are then to be discussed at an executive meeting and voted on by all members of the Executive including those conducting the review unless there is an apparent conflict of interest. All members still have the right to abstain from voting.

8.7 Findings of Abuse and Harassment Committee

All notes or findings of the committee shall be kept confidential and retained by the chair of the committee or by the agreed person on the committee in safekeeping. All information gathered is not to be shown or discussed with anyone other than the Association President

(if requested) for the protection of all involved. These notes may be required at a future date should the District or Branch become involved and request information from the Association.

SECTION 9 - TEAM PERSONNEL: COACHES

9.1 Two Deep Rule

Coaches MUST use the two deep methods of supervision while the players are in their care.

9.2 Coaches Absence

Coaches shall contact assistant coach or manager if they are unable to make a game or practice to ensure that someone is on the ice with his/her team.

9.3 Practice Plans

Coaches shall be prepared with an organized practice plan BEFORE going on the ice. The objectives as outlined in the policy manual for each division shall be followed. The Initiation Program and programs as directed and approved by NOMHA Head Coach shall be used by all coaches in Initiation.

9.4 Roster and Emergency Contacts

Coaches shall have in their possession a copy of the team roster complete with emergency contact information. The Coach will take role call for every practice and game slot that includes accurate records of players absenteeism, and tardiness, for every ice allocation both home and away.

9.5 Game Sheets

Electronic game sheets will be completed for all home games, whether exhibition, league, tournament, or playoffs, the day of the game. If the electronic game sheet is not working or not being used, game sheets for all home games, whether exhibition, league, tournament, or playoffs, shall be sent to the Okanagan Mainline District Director as per OMAHA regulations. One copy to each teams' head coach. The 4th copy should be held by the team manager; the Executive may request to see the game sheet copy.

9.6 Game Bookings

All games are to be booked by the team manager for Initiation & Novice season. Atom team managers will book all exhibition games.

9.7 Player Movement

May not move players from one team to another in their division or move players up and down from one division to another. No player may play for any team other than his own unless approved by NOMHA President, Division Director and Head Coach.

9.8 Scorekeepers

Ensure that the manager has secured scorekeepers for home games. Help organize training to ensure off ice officials can run the score clock competently.

9.9 Equal Opportunity to Enjoy Hockey

It is the responsibility of coaches to ensure that each player has equal opportunity to enjoy the game of hockey by teaching them both individual and team skills. By stressing an environment of good sportsmanship, mutual respect and providing an atmosphere of fun, improving each player's character should be the primary goal of every coach.

9.10 Treatment of Players

Coaches shall treat each player as an individual and fairly, regardless of ability.

9.11 Parent Meeting

Coaches shall hold a parent meeting to inform everyone of team discipline, attitude, attendance, personal expectations, and team goals and complete all required medical and sportsmanship starts in the stands with NOMHA Risk Manager as early in the season as possible.

9.12 Team Goals

Where applicable, coaches may develop team goals in conjunction with his/her players.

9.13 Player Improvement vs Winning

The overall improvement of the individual and team skill level shall be placed ahead of winning.

9.14 Safe Equipment

Shall ensure that all players always use proper and safe equipment. No player is allowed to participate in any on-ice activity without an approved neck guard.

9.15 Criminal Record Check

All coaches are required to submit a completed Criminal Record Check form to NOMHA Risk Manager.

9.16 Coaches Authority to Discipline

See Code of Conduct

9.17 Responsibility for Missed Games

If regularly scheduled home ice is missed without notifying Ice Ambassador & Referee in Chief, the team will be responsible for all ice charges & referee costs. These costs are to be paid by the team out of team funds.

9.18 Initiation or Hazing

No Coach shall condone or participate in any form of initiation or hazing ritual. Infractions of this rule will constitute immediate dismissal.

9.19 Blood on Jerseys

No player may play with blood on his or her jersey. The jersey must be changed and if during a game the referee must be notified of the jersey change.

9.20 Speak Out / Respect in Sport

All coaches must be “Speak Out” / “Respect in Sport” accredited.

9.21 Hockey Canada Certified

All Coaches to be Hockey Canada Certified. Please check with the registrar before the beginning of each season to ensure all certifications for coaching are current.

9.22 Release of Player Information

Coaches are not to release any player information to scouts, junior hockey teams or anyone else without authorization of the NOMHA President or Executive.

SECTION 10 – LOCKER ROOM MONITORING

10.1 Dressing Room

Players should be supervised at all times. A lone personnel member should never be in the dressing room with players at any time, and especially when they are showering or

changing: two (2) adults should be present together, which is called the “Two Deep Method” of supervision. Should separate dressing rooms be required, both dressing rooms require the appropriate adult supervision. Refer to the BC Hockey Co-ed Dressing Room Policy.

10.2 Injury Treatment

The safety person should avoid treating injuries out of sight of others. Use the “Two Deep Method” (two adults) supervision system.

10.3 Female Teams

Recommend that when using the “Two-Deep Method” with female hockey teams, there shall be 2 female supervisors with the players where possible. If not possible, there may be one (1) male and one (1) female supervisor. The male supervisor, however, would not enter the dressing room but would be within hearing distance to protect supervisors or players. Refer to the BC Hockey Co-ed Dressing Room Policy for dressing room dress codes on Co-ed teams.

10.4 Road Trips

Ideally, team personnel and players should not share accommodations, regardless of the potential cost savings or other benefits. If sharing a room is unavoidable, be sure that the “Two Deep Method” rule is observed at all times.

10.5 Physical Contact

Team personnel should avoid touching a player. Use the “Two Deep Method” (two personnel, or two players) supervision system. The comfort level and dignity of the player should always be the priority. Limit touching to “safe areas” such as hand to shoulder.

10.6 Isolated Spaces

Parents/guardians should never leave their child unsupervised in a facility, nor should they leave their child alone with a single personnel member (use the Two Deep Method supervision system).

10.7 Sport and Training Facilities

Participants who are minors should never be left waiting in a facility without the supervision of their parent/guardian or personnel member (use the Two Deep Method).

10.8 Parents in Locker Rooms

Except for players in the younger age groups, we discourage parents from entering locker rooms unless it is truly necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player's disability warrants assistance, then we ask that parents let the coach know beforehand that he or she will be helping the player.

Naturally, with our youngest age groups it is necessary for parents to assist the players getting dressed. We encourage parents to teach their players as young as possible how to get dressed so that players will learn as early as possible how to get dressed independently. In circumstances where parents are permitted in the locker room, coaches are permitted to ask that the parents leave for a short time before the game and for a short time after the game so that the coaches may address the players. As players get older, the coach may in his or her discretion prohibit parents from a locker room. In general, parents should not enter the dressing room if the players undress to less than shorts and t-shirts.

10.9 Co-Ed Dressing Room Policy

1. In all cases where members of a team include both male and female players, the following dress code will apply in the team dressing room:

a) Male players will not undress to less than a minimum of shorts while females are present.

b) Female players will not undress to less than a minimum of shorts and a t-shirt while males are present.

2. When separate facilities exist for both male and female participants, males and females shall make use of these separate facilities in order to change to the point that they can adhere to the co-ed dress code noted above (Note: Once dressed in accordance with the minimum requirements above, all players may return to the team [co-ed] dressing room).

3. When separate facilities do not exist for both male and female participants:

a) Players shall dress, undress and shower in shifts while maintaining the minimum dress code noted above.

b) Players of the under-represented gender shall be granted access to the shower facilities after the balance of the team.

4. It is the responsibility of the team to ensure that these guidelines are followed.

10.10 Smart Phones and Other Mobile Recording Devices

Smart phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted to be used in the locker rooms. If phones or other mobile devices must be used, they should be taken outside of the locker room.

SECTION 11 - TEAM PERSONNEL: SAFETY AND RISK MANAGER

11.1 Promote Safety

Coordinate and promote safety for all.

11.2 Respect in Sport / Hockey Canada Safety Program

Organize and coordinate Respect in Sport and Hockey Canada Safety Program clinics for all teams and ensure all teams are in compliance.

11.3 Team Safety Person

Ensure that all teams have a CHSP Certified Safety Person who is on or near the bench.

11.4 Risks

Evaluate both on and off-ice risks and advise the Executive of areas of concern.

11.5 Safety Awareness

The Association risk manager will be responsible for ensuring that all teams are aware of the safety issues surrounding the use of facilities and equipment.

11.6 Emergency Action Plans

Ensure that all teams have an Emergency Action Plan (EAP) in place.

11.7 Contact Information

Ensure that street addresses and Emergency Phone Numbers are posted in the Armstrong and Enderby Arenas and included in the Trainers Safety Bag.

11.8 Criminal Record Checks

Ensure that all required Criminal Record Checks are completed in a timely fashion.

11.9 Medical Forms

Ensure that all medical information is entered on the ePact online system for players prior to any on or off ice activity.

11.10 Code of Ethics

Ensure that all Code of Ethics contracts for Team Officials, Players, and Parents are signed with completed contracts submitted to the Risk Manager.

11.11 Records

Keep records of all players filing claims against the Hockey Canada Insurance programs. Ensure all claims are made within the 90-day time frame as required by Hockey Canada. Ensure that NOMHA President is aware of all injuries for which claim forms have been completed.

SECTION 12 - MEMBERS

12.1 Rules of Fair Play

Players, Coaches, Managers, Trainers, Parents, Spectators and Executive Members are expected to conduct themselves in accordance with the rules of “Fair Play” as set out by the following.

12.2 Player’s Code of Ethics

- I will play hockey because I want to, not because others or coaches want me to.
- I will play by the rules of hockey and in spirit of the game.
- I will play by the rules and will resolve conflicts without resorting to hostility or violence.
- I will respect my teammates and my opponents.
- I will do my best to be a true team player.
- I will remember that winning isn't everything -- that having fun, improving my skills, making friends and doing my best is also important.
- I will acknowledge all good plays and performances -- those of my team and opponents.
- I will remember that coaches and officials are there to help me. I will accept their decisions and show them respect.

- I will respect and show appreciation for volunteers and coaches who provide sport activities.

12.3 Team Official's Code of Ethics

- I will be reasonable when scheduling games and practices remembering that young athletes have other interests and obligations.
- I will teach my athletes to play fairly, to respect the rules, officials, opponents and teammates, and to resolve conflicts without aggression or violence.
- I will ensure all athletes receive equal instruction, discipline, support and appropriate fair playing time.
- I will not ridicule or yell at my athletes for making mistakes or performing poorly. I remember that children play to have fun and must be encouraged to have confidence in themselves.
- I will teach the player that doing one's best is as important as winning so that my child will never feel defeated by the outcome of the game.
- I will make sure that equipment and facilities are safe and match the athletes' ages and abilities.
- I will remember that children need a coach they can respect. I will be generous with praise and set a good example.
- I will obtain proper training and continue to upgrade my coaching skills.
- I will collaborate with the officials for the benefit of the sport.
- I will never question the officials' judgment or honesty in public.

12.4 Parent's Code of Ethics

- I will not force my child to participate in sports.
- I will remember that my child plays a sport for his or her enjoyment, not for mine.
- I will encourage my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- I will teach my child that doing one's best is as important as winning, so that my child never feels defeated by the outcome of a game/event.
- I will make my child feel like a winner every time by offering praise for competing fairly and trying hard.

- I will never ridicule, yell or hit my child for making a mistake or losing a competition.
- I will remember that children learn best by example. I will applaud the good plays/performance by both my child's team and their opponents.
- I will not applaud my child when he hits a member of the opposite team.
- I will not scream at my child on the ice because it will influence his concentration on the game.
- I will never question the officials' judgment or honesty in public therefore I will not yell swear at the referees.
- I will support all efforts to remove verbal and physical abuse from children's sporting activities.
- I will respect and show appreciation for volunteers and coaches who give their time to provide sporting activities for my child.

12.5 Official's Code of Ethics

- I will make sure that every player has a reasonable opportunity to perform to the best of his or her ability, within the rules.
- I will avoid or remedy any situation that threatens the safety of the players.
- I will maintain a healthy atmosphere and environment for competition.
- I will not permit the intimidation of any player either by word or action. I will not tolerate unacceptable conduct towards myself, other officials, players, coaches or spectators.
- I will be consistent and objective in calling all infractions, regardless of my personal feelings towards a team or individual player.
- I will handle all conflicts firmly but with dignity.
- I will accept my role as a teacher.
- I will be open to discussion and contact with players before and after the game.
- I will remain open to constructive criticism and show respect and consideration for different points of view.
- I will obtain proper training to upgrade my skills as an official.
- I will work in co-operation with coaches for the benefit of the game.

SECTION 13 - DISCLOSURES

Disclosure Information to be submitted to NOMHA President by September 15 as per Section 2.9 Article 3.

Executive Members Name _____

Position(s) Held _____

Players Names _____

Divisions _____

SECTION 14 - APPENDICES

Appendix A

Constitution

Appendix B *OMAHA Transfer Request Form – Move With Parent*

Appendix C *OMAHA Transfer Request Form – Residential Waiver (Carded)*

Appendix D *OMAHA Transfer Request Form – Residential Waiver (Recreation)*

Appendix E *Additional Tournament Request Form*

Appendix F *ePACT Medical Information Form*

Appendix G *NOMHA Complaint Form*

Appendix H *NOMHA Fair Play Code of Conducts*

Appendix I *NOMHA Team Managers Manual*

The above appendices are available for download on the NOMHA website.

This Policy Manual, the Constitution and By-laws constitute the fundamental rules that apply to all the members of The North Okanagan Minor Hockey Association and shall be referred to for any clarification. This document is subject to changes at any time by the North Okanagan Minor Hockey Executive Committee that deems fit to expel or expound upon any of the areas covered by this document.

Every attempt will be made to keep this Policy Manual current and periodic updates will be entered when it becomes prudent to do so.

This document was originally developed and prepared by Armstrong Spallumcheen MHA President Bill Greene from 1989 to 1991. The work on this document is dedicated to the youth who play hockey for the North Okanagan Minor Hockey Association. This manual was adopted and approved by the North Okanagan Minor Hockey Association Executive as Policy for North Okanagan Minor Hockey Association in September of 1991 at the time of the amalgamation of Armstrong Spallumcheen Minor Hockey and Enderby and District Minor Hockey Associations. Since then, it has been revised from time to time to keep current with changing conditions in minor hockey. Thanks go to all the volunteers who helped work and develop this to where it is currently.